

 <b>SAMER SEAPORTS &amp; TERMINALS SRL</b> SAMER SEAPORTS & TERMINALS SRL
<b>PROTOCOL FOR THE HANDLING OF REPORTS PURSUANT TO LEGISLATIVE DECREE NO. 24/2023</b>
<b>ENCL. 2 – FORM FOR WHISTLEBLOWING REPORTS - REPORT</b>

This form may be used by the reporting person to report an actual or potential breach of the relevant legislation:

Please note that it is mandatory to fill in the fields marked with "".

This duly completed form must be placed in a sealed envelope (called Envelope 2).

This envelope may also contain accompanying documents).

This envelope with the contents described above must be placed (together with the sealed envelope containing Enclosure 1) in a sealed envelope (named Envelope 3 in the protocol) to be sent by registered mail to

CONFIDENTIAL to the Report Manager  
Dott. Giuseppe Giovanni Maria Petrusa  
VIA Dogana nr. 23, cap. 33170  
Pordenone



## WHISTLEBLOWING REPORT FORM

### A) PRELIMINARY INFORMATION

A.1. Identify the Entity in which the fact occurred:

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A.2. To which sector/office of the company does the report refer to?

- ☐ Board of Auditors/Auditor
- ☐ Supervisory Body 231
- ☐ Chairman of the Board of Directors
- ☐ Managing Director
- ☐ Finance/Accounts
- ☐ Technical,
- ☐ Terminal/Operations
- ☐ ICT
- ☐ HR
- ☐ Other (please specify)

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.....

A.3. Have you already reported the facts or acts in question to the person in charge or others? \*

- ☐ YES
- ☐ NO

A.4. If you have already reported, who were the people you involved, on what date did you report and what was the outcome? \*

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A.5 Do you have a personal interest related to the reported acts or facts? If yes, which one? \*

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A.6 Did you use a facilitator? If yes, who?

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## **B) DRAW UP YOUR REPORT**

B.1. B.1. Who is the person(s) to whom the breach relates (e.g. Name, Surname, Qualification or other identifying information)? \*

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B.2. Which Group Companies are involved (fill in only if the company is part of a group)? \*

.....

B.3. Indicate in which area the circumstance you intend to report falls. For example, can it consist of an action or omission which, although not criminally relevant, is potentially conducive to the commission of an offence? \*

- ☐ Offences with the Public Administration
  - ☐ Corporate Offences
  - ☐ Computer Offences
  - ☐ Copyright
  - ☐ Health and Safety in the Workplace
  - ☐ Market abuse
  - ☐ Prevention of money laundering or terrorism financing
  - ☐ Fencing
  - ☐ Privacy
  - ☐ Operational processes relating to activities covered by the regulations
  - ☐ Illicit treatment of data
  - ☐ Environmental offences
  - ☐ Employment of foreign nationals whose stay is irregular
  - ☐ Tax offences
  - ☐ Transnational crime/offences
  - ☐ Antitrust and unfair commercial practices
  - ☐ Damage/fraud to customers
  - ☐ Damage/fraud to the Company
  - ☐ Offences related to payment instruments
  - ☐ Fraud in sporting competitions and betting
  - ☐ Employment relationship issues, discriminatory measures and harassment
  - ☐ Violation of company/procedural prohibitions/provisions
  - ☐ Violations of laws, regulations, codes of conduct and other violations
- Other (specify see letters B, B1, B2, B3 and B4 of the first paragraph of the protocol)

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B.4. . Description of the event (fact or omission) you intend to report (describe what happened) \*

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B.5. When did the event you intend to report occur (date/period)?

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B.6. When did you become aware of the facts? \*

- ☐ During the course of the legal relationship with the body corporate or company
- ☐ When the legal relationship with the entity or company had not yet begun
- ☐ During the probationary period
- ☐ Other .....

B.7. Where did the event you intend to report occur?

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B.8. How did you learn of the event? \*

- ☐ I participated in the incident together with the reported person
- ☐ I am a victim
- ☐ I witnessed it in person
- ☐ I was told about it by a participant in the event together with the person reported, by a person who witnessed it or by a victim
- ☐ Other (specify)

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B.9. Are there any other persons who can confirm or report on the event? If yes, which (Name, Surname, Qualification)?

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B.10. Are you aware of the economic dimension, if any, of the reported fact? If yes, can you quantify it?

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B. 11 Are the reported facts the subject of administrative, civil or accounting litigation or criminal proceedings already commenced?

- ☐ Yes  
☐ No  
☐ I don't know

B.12 Do you have documents to attach to your report (paper and/or multimedia files)?

- ☐ Yes  
☐ No

If yes, please list herebelow:

.....

B.13. Can you supply any additional information?

.....

**\*Mandatory fields**

*The reporter is aware of the responsibility and of the civil and penal consequences in case of false declarations and/or the mendacious declarations and/or formation or use of false statements, also pursuant to and for the purposes of Art. 76 of Presidential Decree 445 / 2000.*